

PART I

Organization Change

25X1A1. Effective immediately, the functions and personnel of the [REDACTED] (formerly a part of the SP Division) are assigned to the Operations Division.

2. The responsibility for coordination of matters pertaining to entry and status of aliens is assigned to the [REDACTED] Branch, Operations Division, OPC (OD/DD).

25X1A

3. Appropriate changes in the OPC Manual will be issued at a later date.

PART II

Special Assistant to ADPC

25X1A [REDACTED] Special Assistant to ADPC (SAA), is now located in Room 2510 K Building. Telephone extensions are 2958, 3169, and 3562. *2501*

PART III

Cable Release Procedure

1. Incompletely processed outgoing cables are not to be turned over to the Signal Center for transmission. FG Cables submitted by OPC to the Signal Center minus OSO coordination and release will not be accepted but will be returned to the OPC duty officer. He will, at his discretion, obtain the signatures or return the cable to the originator. This will on occasion cause considerable delay in the transmission of the cable, since although the OSO duty officer is authorized to release cables, he will not do so if he feels the foreign division should coordinate first.

2. OPC personnel originating joint OPC-OSO (FG) cables are therefore urged to give especial attention to Par. 2201 and 2203 of the OPC Cable Regulation No. 90-1. Par. 2201 covers procedure on the hand-carrying of outgoing messages and Par. 2203 covers the necessity of "FG" cables being released by both an OPC and an OSO Releasing